

General Responsibilities for Managing Health and Safety

Managing Director and Management

The Managing Director has ultimate responsibility for health safety and welfare for the Company.

The Managing Director is responsible for bringing the policy to the attention of all employees and sub-contractors and ensuring compliance through monitoring arrangements.

The Policy is a live document, which needs to be reviewed from time to time to ensure that it remains current with the Company's activities and changing legislation. It is the responsibility of the Managing Director, with the assistance of other members of management, to assess the implications of new legislation and best practice, investigation/audit reports, monitoring systems etc for the Company and to amend the Policy as necessary.

Director-

The Directors have overall responsibility for the effective planning and implementation of the Health and Safety Policy and strategic objectives ensuring that adequate resources are made available to achieve them. They will empower and ensure accountability of all employees as necessary ensuring that all required procedures, risk assessments and systems of work are developed, agreed, implemented and reviewed.

Company Safety Policy: Directors are responsible for ensuring that the Employees, Sub-Contractors and suppliers under their control observe the Company's Health and Safety Policy and that all requirements necessary for effective compliance will be provided for.

Safety Appraisal: Directors will also be responsible for ensuring Sub-Contractors, self-employed persons and supplier's safety arrangements are adequately vetted to ensure that their safety arrangements are in accordance with the Company's Health and Safety requirements.

The Management of Health and Safety at Work Regulations 1999 & The Construction (Design and Management) Regulations 2015: Directors are to ensure compliance with the regulations for maintaining in a safe order the company's places of work, premises, offices, storage areas, access ways, equipment and materials etc.

Safety Inspections/Audit: Institute an inspection procedure to ascertain that all activities under their jurisdiction are undertaken in a controlled safe manner with due regards for statutory obligations and approved Codes of Practice

The Reporting of Injuries, Disease and Dangerous Occurrence Regulations 1995(amended 2013): Ensure details of accidents that may occur are entered in the respective Company Accident Books/Safety File regardless of whether or not such accidents involve Sub-Contractors, Employees, visitors or members of the general public and to complete any further documents as may be required by the Regulations and forward such documents to the Head Office.

The Safety Representatives and Safety Committees Regulations 1977: Maintain a good working relationship with the Safety Representatives and the Health and Safety Committee, and where requested attend Committee meetings.

The Health and Safety (Consultation with Employees) Regulations 1996: Consult with all Employees not already represented by Trade Unions Safety Representatives with particular regard to evaluation of safe working procedures.

Safety Requirements: Ensure that Company Personnel are made aware of the Company Safety requirements, i.e., the Safety Policy, Conditions of Contract and Safety Procedures, restrictions on working practices etc, through first day inductions and retraining as necessary.

Discipline: Reprimand and discipline any Employee and Sub-Contractor who are careless in regard to their own or others safety

Competency of Personnel: Directors are responsible for ensuring that appointed Company personnel, including Professional Appointments, Sub-Contractors and persons under their control, are adequately competent to carry out the work required of them.

Acceptance of your Health and Safety Responsibilities contained within the Companies Health and Safety Policy.

Managing Director Name:

Signature:

Date: